

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, DECEMBER 20, 1948.

The Board of Public Works met on December 20, 1948, in the office of the State Treasurer, State Office Building, Annapolis, Maryland, at twelve o'clock, noon.

There were present:

Wm. Preston Lane, Jr., Governor
James J. Lacy, Comptroller
Hooper S. Miles, Treasurer.

Mr. John B. Funk, Chief Engineer of Maryland, and Mr. James G. Rennie, Director of the Department of Budget and Procurement, also attended the meeting.

BONDS:

The Secretary submitted to the Board, for approval, manuscript prepared by The State Law Department for the January 1, 1949 issue of \$6,695,000 of bonds of the General Construction Loan of 1947, as authorized by Chapter 694 of the Acts of 1947, as amended by an Act of the General Assembly of Maryland, passed at the Extraordinary Session of 1947, Chapter 46, said manuscript reading as follows:

(Face of Bond)

UNITED STATES OF AMERICA

No.

SERIES

"GENERAL CONSTRUCTION LOAN OF 1947"

Chapter 694, Acts of 1947, as amended
by Chapter 46, Acts of 1947, Extraordinary Session

Be it known that the State of Maryland is indebted to the bearer or to the registered holder as hereinafter provided, in the sum of One Thousand Dollars, payable on the 1st day of January, 19____, with interest thereon at the rate of _____ per cent. per annum, payable on the 1st day of July and January, respectively, upon presentation of the proper coupons hereto attached.

This bond is one of an issue of bonds of One Thousand Dollars each, known as Series _____ of "General Construction Loan of 1947", and numbered from _____ to _____, both inclusive, and issued in pursuance of a resolution of the Board of Public Works, passed on the 2d day of December, 1948, which authorized and empowered the said Board of Public Works to issue the final \$6,695,000 instalment of the total loan authorized by an Act of the General Assembly of Maryland, passed at the January Session of 1947, Chapter 694, as amended by an Act of the General Assembly of Maryland, passed at the Extraordinary Session of 1947, Chapter 46, which Act authorized the creation of a State debt in a total amount of \$11,695,000, and authorized and empowered the Board of Public Works by appropriate resolution, from time to time, to issue any proportion of the total loan so authorized, the proceeds of said loan to be used for certain necessary buildings, construction, deferred maintenance, equipment purposes of the State, and for acquiring certain land and for other purposes, and to provide generally for the issue and sale of certificates of indebtedness evidencing said loan.

This Bond and the interest thereon are exempt from State, County and Municipal taxation in the State of Maryland; and may be registered as to principal at the option of the owner hereof on the books of the State Treasurer, which registration shall be noted thereon by the State Treasurer; thereafter no transfer of this Bond shall be valid unless made on the said books of the State Treasurer by the owner in person, or his duly authorized attorney, but the same may be registered to bearer and thereafter shall be transferable by delivery until again registered in the owner's name as before, but in no event shall the registration hereof prevent the negotiability of the coupons hereto attached by delivery.

IN TESTIMONY WHEREOF, I, the Treasurer of the State of Maryland, have hereto set my hand and caused to be affixed hereto the Seal of the Treasury Department of the State of Maryland, done at Annapolis, as of this _____ day of _____,

(Dec. 20, 1948

19 _____,

Countersigned by

Comptroller.

Treasurer.

(Coupon)

THE STATE OF MARYLAND

on

1, 19

will pay to bearer, at

the office of the Treasurer, Annapolis, Maryland,
for

six months' interest due on "General Construction Loan of 1947",
bond of \$1,000

SERIES No.

Upon presentation

of this coupon

Treasurer.

(Back of Bond)

Registration

Entries hereon must be made
only by the Treasurer of the
State of Maryland or his duly
authorized representative.

DATE OF REGISTRY:

TO WHOM REGISTERED:

SIGNATURE OF REGISTRY
OFFICER.

Upon motion duly made, seconded, and carried, the foregoing form of bond was duly
approved for the General Construction Loan of 1947, as amended, covering the in-
stallment of the General Construction Loan of 1947 for January 1, 1949, in the a-
mount of \$6,695,000.

The Board met for the purpose of opening bids for bonds of the General Construction
Loan of 1947, in accordance with resolutions passed by the Board at its meeting of
December 2, 1948, and advertisements for proposals which appeared in the Baltimore
Sun and the Baltimore News-Post on December 3, 4, 7, 9, 1948. The bonds for which
proposals were requested in the advertisements are as follows:-

\$6,695,000.00 Installment of the General Construction Loan of 1947, to be
dated January 1, 1949, authorized by Chapter 694 of the Acts of 1947,
as amended by Chapter 46 of the Acts of the Extraordinary Session of
1947.

The bids received and opened were as follows:-

<u>Bidders</u>	<u>Coupon Rate</u>	<u>Bid</u>
Harris Trust & Savings Bank and Associates	1½%	\$ 101.30
The First National Bank of Chicago and Associates	1½%	101.167
The National City Bank of New York and Associates	1½%	101.10
Mackubin, Legg & Co., and Associates	1½%	101.057
Alex. Brown & Sons and Associates	1½%	101.039
Bankers Trust Company and Associates	1½%	100.9683

(Construction)

<u>Bidders</u>	<u>Coupon Rate</u>	<u>Bid</u>
Bear, Stearns & Co. and Associates	1½%	\$100.936
Mercantile Trust Co. of Baltimore and Associates	1½%	100.89
Guaranty Trust Co. of New York and Associates	1½%	100.789
Halsey, Stuart & Co., Inc. and Associates	1½%	100.771
Drexel & Co. and Associates	1½%	100.67

After due consideration of the several bids submitted, and it being apparent that the bid of Harris Trust and Savings Bank and Associates offered the highest price to the State for the Bonds, it was, upon motion made by Mr. Miles, seconded by Mr. Lacy, and unanimously carried, decided that the bid of the Harris Trust and Savings Bank and Associates be accepted.

CONSTRUCTION:Cheltenham School for Boys --

Upon the recommendation of Mr. Funk, the Board approved an extension of contract by Cheltenham School for Boys with Columbia Pump and Well Company in the amount of \$800.00 to allow completion of a new well now being drilled at the institution. The original contract with this company was approved September 29, 1948, in the amount of \$3,000.00. Payment is to be made from the funds authorized by the Board on October 7, 1947-Fire Loss Account.

Crownsville State Hospital --

- 1- Upon the recommendation of Mr. Funk, the Board approved the following work, for Crownsville State Hospital, payable from the General Construction Loan of 1947-Deferred Maintenance of Farm Buildings-Implement Shed:--

C. A. L. Wilson, for spouting	\$ 117.50
Overhead Door Company of Baltimore, for 4 overhead doors	877.00.

- 2- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by Crownsville State Hospital from the General Construction Loan of 1947-Employees Housing:-

Southern Maryland Supply Co., for 5 medicine cabinets	\$64.75
Sadler's Hardware Store, for 200 staples	1.00
H. G. Trueman, for hauling materials from Solomons	47.50
C. A. L. Wilson, for gutter and spouting for Cottage #1	54.35.

- 3- Upon the recommendation of Mr. Funk, the Board approved execution of a Change Order to the contract between Crownsville State Hospital and Globe Improvement Company for construction of cottages, to cover a credit of \$200.00, due to the fact that the institution furnished the electric fixtures for these cottages. General Construction Loan of 1947-Quarters for Physicians.

- 4- Upon the recommendation of Mr. Funk, the Board approved the purchase of BX Cable by Crownsville State Hospital from Westinghouse Electric Supply Co., at a cost of \$35.00, payable from the General Construction Loan of 1947-Employees Housing, Cottage #1.

Department of Correction --

The Secretary brought to the attention of the Board a letter received from Mr. Reuben Oppenheimer, Director of the Department of Correction, advising that the improvements to the water system at the Maryland House of Correction will exceed funds available in the General Construction Loan of 1947, due to the fact that it is desired to make proper foundations for the erection of the tank already contracted for. Mr. Oppenheimer requested permission for the institution to use \$8,822.40 of the unexpended balance available in the General Construction Loan of 1941.

After a discussion of the matter, and upon the recommendation of Mr. Funk, the Board approved the use of \$8,822.40 by the Maryland House of Correction from

(Construction)

the Balance in the General Bond Issue of 1941, to complete the improvements to the water system at that institution.

Department of Public Buildings and Grounds --

Upon the recommendation of Mr. Funk, the Board approved the following expenditures in connection with the work being done on the Old Portion of the State House, payable from the allotment of funds authorized by the Board from the Post War Construction Fund for such work:--

- 1- Extension of existing contract with Consolidated Gas & Electric Co. by \$68.10 for bulbs and lamps for fixtures which were included in the contract of \$15,117.00 previously approved by the Board.
- 2- For water-proofing 12 windows in rooms to be used as office space on the first floor of the old portion of the State House, at a cost of \$210.00 plus an 8% supervisory fee to the general contractor, Henry A. Knott, Inc., or a total of \$226.80.

Upon the recommendation of Mr. Funk, the Board approved the award of a contract to Acme Window Cleaning Company, in the amount of \$125.00, for cleaning and removing all paint, etc., from approximately 64 windows, inside and out, in the Old State House Building. Payment is to be made from the current budget of the Department of Public Buildings and Grounds - Item #208.

Department of Tidewater Fisheries --

The Secretary brought to the attention of the Board a request received from the Department of Tidewater Fisheries for permission to spend \$1,385.00 from the General Construction Loan of 1947 for certain modifications of the boat "Vera Bee" to make it suitable for winter work.

The Board approved this request.

Maryland State Police --

Upon the recommendation of Mr. Funk, the Board approved the award of a contract by the Maryland State Police to Baer's Plumbing Company, in the amount of \$135.00, to replace the water line at Barracks "B", Frederick, Maryland. Payment is to be made from Item #201 of the department's current budget.

Maryland Training School for Boys --

The Secretary brought to the attention of the Board a letter received from the Maryland Training School for Boys advising of a fire at that institution on May 6th and a loss in the amount of \$1,035.17. Up to this time repairs in the amount of \$535.67 have been approved by the Board and permission was requested by the school to use the balance of the fire loss funds for the purchase of clothing, mattresses, beds, etc. to replace those items lost in the fire.

After due consideration, the Board approved the release of the balance of \$499.50 as requested, with the understanding that these purchases would be made through the Department of Budget and Procurement.

Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Maryland Training School for Boys to consolidated Gas & Electric Company, in the amount of \$1,221.07, for the installation of a three-phase electric service line for the Pumping Station being erected at the school. Payment is to be made from the General Construction Loan of 1947-Water Supply Improvements. It is understood that there will be no fee in connection with this contract.

Maryland Tuberculosis Sanatoria --

1- Mount Wilson Branch:

Upon the recommendation of Mr. Rennie, the Board approved the award of a contract by the Mount Wilson Tuberculosis Sanatorium to State Use Industries, in the amount of \$1,437.50, for 50 mattresses. Payment is to be made from

(Construction)

the General Construction Loan of 1947-special allotment of \$98,000.00 authorized by the Board for such purchases at the several Sanatoria.

2- State Sanatorium:

Upon the recommendation of Mr. Rennie, the Board approved the award of the following contracts by the Maryland Tuberculosis Sanatorium, payable from the special allotment of \$98,000.00 authorized by the Board at a previous meeting for such purchases, from the General Construction Loan of 1947:-

General Electric Supply Co., for electric refrigerator	\$164.15
Hospital Supply Co., for 100 stainless steel washbasins	243.00
	<u>\$407.15.</u>

Military Department --

Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by the Military Department, payable from the General Construction Loan of 1947:-

Fifth Regiment Armory:-	
Superior Painting Co.	\$782.00
Glen Burnie, American Legion Hall:-	
J. George Bensel	945.00
Leonardtown Armory:-	
Henry A. Knott, Inc., for repairs	1,950.00.

The Miners Hospital --

Upon the recommendation of Mr. Funk, the Board approved the award of a contract by The Miners Hospital to A. J. Schute, in the amount of \$85.00, for the installation of a lint box for the laundry room at the institution. Payment is to be made from Item #201 of the hospital's current budget.

Morgan State College --

- 1- Upon the recommendation of Mr. Funk, the Board approved the following Change Orders in connection with the existing contract between Morgan State College and Globe Improvement Company for the construction of the President's Residence at that institution:-

Installation of additional electrical outlets and changing of several partitions.	\$225.40
Installation of rockwool insulation.	226.50
Replacement of a door leading to the attic.	10.00.

Payment for these Change Orders is to be made from the current budget funds of the institution. The original contract is payable from the General Construction Loan of 1947-Deferred Maintenance.

- 2- Upon the recommendation of Mr. Funk, the Board approved the following contracts for work at Morgan State College, payable from Item #201 of the institution's current budget:-

Charles T. King & Co., for labor and material in connection with the installation of apparatus in the laboratory spaces in the temporary classrooms.	\$1,680.00
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Mr. Argabright, for labor and material in connection with electrical hook-up of equip-

(Construction)

(Morgan State College)

ment in laboratory spaces in the temporary classrooms.	\$ 625.00
Noone Electrical Co., for repair and maintenance work to heating installations.	362.75
Charles T. King Co., for refractory work on #1 Boiler.	4,232.00
Blair Brothers, for painting and caulking.	1,970.00
Livezey Linoleum Co., for asphalt tile in the Home Economics Section of Spencer Hall.	485.00.

Rosewood State Training School --

- 1- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Rosewood State Training School to Lloyd E. Mitchell, in the amount of \$10,795.00, for the installation of a temporary heating plant in Buildings E, G, and H (Employees' Buildings). It was stated that the necessity for these temporary heating plants is brought about by the inability to complete the heat distribution lines from the Central Heating Plant in time to coincide with the completion of the construction of the building, due to difficulty in procuring pipe, which will not be available until March or April. Payment is to be made from the General Construction Loan of 1947-Building to House Employees.
- 2- Upon the recommendation of Mr. Funk, the Board approved an extension of the existing contract between Rosewood State Training School and the Drummond & Co., Inc. (approved May 18, 1948-\$12,715.00) to cover the installation of additional storm water facilities and combination curb and gutter, in the amount of \$11,769.00. Payment of this Change Order is to be made from the General Construction Loan of 1947-Deferred Maintenance-Power Plant Equipment.
- 3- Upon the recommendation of Mr. Funk, the Board approved a contract between Rosewood State Training School and Louis E. Susemihl, in the amount of \$1,407.30, for emergency and necessary electrical repair work. Payment is to be made from Item #201 of the institution's current budget.
- 4- Mr. Funk reported to the Board that the work authorized under date of May 18, 1948, by the Consolidated Gas & Electric Company, for the Lines necessary in connection with the various contracts approved for the "Utilities" project, in a maximum amount of \$8,480.00, has been completed and that the cost is \$4,090.26, a saving of \$3,389.74, which can be credited to that account.

The Board approved this report.

St. Mary's Industrial School for Boys --

Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$41.37 for the purchase of paint brushes and other painting equipment to undertake the necessary painting at St. Mary's Industrial School for Boys. Payment for this is to be made from the allotment of funds authorized for work at St. Mary's Industrial School for Boys, from the Post War Construction Fund.

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Solomons Base --

Mr. Funk brought to the attention of the Board a request of the Citizens of St. Leonard, Calvert County, represented by Miss Virginia McFadden, for the use of dock space at the Solomons Base for the loading of pulp-wood to be shipped from Calvert County to Virginia and North Carolina. The use of this dock space would be for weekly periods, several times throughout the winter, and will necessitate leaving the pulp boats tied up to the dock for overnight periods. Mr. Funk recommended the rental of such dock space at a nominal fee of \$50.00, as no complications are foreseen to such an arrangement, with the understanding that the arrangement be contingent on the State being absolved from all responsibility for any damage to ships or personnel involved in the operation and that the State be compensated by this organization for any damage to docks, jetties, dolphins, chocks, roads, buildings or any other standing equipment at the Base.

After a discussion of this request, the Board approved the requested rental arrangement for one year, with the details to be worked out by Mr. Funk, subject to revocation on thirty days' notice.

Springfield State Hospital --

- 1- Upon the recommendation of Mr. Rennie, the Board approved the award of the following contracts by Springfield State Hospital, payable from the General Construction Loan of 1947-Deferred Maintenance of and additions to roads, walks, culverts, fences:--

Anderson & Ireland Co., 2 rolls fencing	\$ 17.50
Anderson & Ireland Co., 2 folls fencing	120.00
Sears Roebuck Co., 2 farm gates	39.90
Anderson & Ireland Co., 6 rolls barbed wire	48.00
	<u>\$225.40.</u>

- 2- Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by Springfield State Hospital, payable from Item #201 of the institution's current budget:--

J. C. Sipple, for asphalt tile flooring	\$2,178.00
J. D. Dillon, for relining rear wall of #4 Boiler	1,150.00
Hampshire Corp., extension of contract to cover installation of Celotex ceiling	150.00
Foster Welding Shop, for repairs to steam lines	250.00.

- 3- Upon the recommendation of Mr. Funk, the Board approved an extension to the existing contract between Springfield State Hospital and Mullen Construction Company in the amount of \$563.74, to cover sinks, lavatories, and water closets for the Employees Building to replace materials not available from Solomons Base. There is no architect's fee involved. Payment is to be made from the General Construction Loan of 1947-Employees Building.

State Department of Education - Frostburg State Teachers College --

Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by Frostburg State Teachers College, payable from the current budget, Item #201:--

W. N. Yoder, for repairs	\$305.60
R. H. Lapp, for repairs	1,112.00
R. H. Lapp, for repairs	106.50.

State Office Building - Baltimore --

Mr. Funk advised the Board of receipt of a letter from the State Law Department, dated December 14, 1948, relative to the Committee established by the Legislature to study the need for a State Office Building in Baltimore City. It was stated that this Committee was directed to submit its recommendations to the General Assembly not later than March 31, 1945, and is no longer operative.

Mr. Funk stated that he is making a study of the matter and would be able to

(Construction)

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have information as to the cost of building a State Office Building in Baltimore within the next ten days or two weeks, as he is going into this matter with two construction companies.

State House Improvement Loan of 1948 --

Upon the recommendation of Mr. Funk, the Board approved the following Change Orders and expenditures in connection with the renovations and repairs to the State House and Court of Appeals Building, payable from the State House Improvement Loan of 1948:--(also, the Post War Construction Fund allotment)

- 1- A decrease in the contract with John McShain for complete roof repairs to the State House Building to \$6,568.80 instead of \$6,873.90, as approved at the meeting of December 10, 1948, resulting in a saving of \$305.10.
- 2- Change Order to cover the cutting of wall footings in the pit of the old elevator in the Court of Appeals Building, in the amount of \$50.00.
- 3- Extension of contract with Consolidated Gas and Electric Company to cover furnishing electric bulbs and parchment shades for the fixtures at the Senate and House Lounges in the State House, in the amount of \$80.40.
- 4- Extension of contract with John McShain, Inc. for painting the corridors and lobby areas in the State House, at a cost of \$2,500.00.
- 5- Extension of contract with Consolidated Gas and Electric Company for lamps for the Senate and House Lounges, in the amount of \$835.00.
- 6- Extension of contract with John McShain, Inc., for work as set forth in Item #24 of the agenda submitted by Mr. Funk for today's meeting, in the total amount of \$2,479.34.
- 7- Contract with John McShain, Inc., in the amount of \$66.00, for further work in connection with the weathervane atop the Dome of the State House.

State Tobacco Warehouse --

Upon the recommendation of Mr. Funk, the Board approved award of a contract to Drico Waterproofing Company, in the amount of \$800.00, for waterproofing the elevator pits at the State Tobacco Warehouse. Payment is to be made from the Post War Construction Fund, as authorized at the meeting of August 13, 1948.

University of Maryland --

- 1- Upon the recommendation of Mr. Funk, the Board approved execution of the following Change Orders to the contract between the University of Maryland and Hyman Construction Company for the construction of the Martin College of Engineering:-

Change Order #4 - Additional partitioning and relocation of office and laboratory space in Building "G".	\$3,598.44 extra
Change Order #5 - Various omissions and additions in Buildings "G", "H" and "K".	.99 "
Change Order #6 - Additional 2" Krelolite block installation in Machine Shop Laboratory Building "H".	2,691.00 "
Change Order #7 - Electrical work in testing machine pit in Engineering Laboratory, Building "H".	286.45 "

Payment is to be made from the General Construction Loan of 1947.

- 2- Upon the recommendation of Mr. Funk, the Board approved award of a contract by the University of Maryland to Irving Prickett Company, in the amount of \$1,561.00. Mr. Funk stated that excavation for the addition to the new Central Heating Plant at College Park indicates that one reserve water tank is in very bad condition and waterproofing is necessary. Payment is to be made from the General Construction Loan of 1947.
- 3- Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by the University of Maryland, payable from the current budget funds of the school:--

(Construction)

(University of Maryland)

Sound Equipment Co., for installation of an intercommunication system for the Infirmary at College Park.	\$150.00
Suburban Engineering and Construction Co., extension of existing contract to cover paving of parking lot areas in rear of new Agricultural Building.	2,821.56
Repairs to roof, gutter and down-spouts of the Animal Husbandry Building, on time-and-material basis.	1,447.66
S. E. Dockstatter, for extension of an underground steam line of Buildings "G", "H" and "K", Martin College.	19,000.00
Walter C. Doe Co. for construction of additional electrical distribution conduit with man-holes, safety accessories, etc., on time-and-material basis.	8,290.00
Labor and material in wiring lights on laboratory tables at College Park.	218.22
Anchor Fireproofing Co., for brick and block foundation walls for a cottage to be relocated.	1,033.00
Anchor Fireproofing Co., for brick and cinder block walls at rear of Agriculture Building.	2,140.00
Z. B. Groves, for moving Dahl Cottage to new location immediately.	3,750.00
Electrical Construction Co., for improvements to the lighting system in the Anatomical Hall, Change Order approved December 10, 1948, should have been reported as \$107.00, rather than \$1,107.00.	1,000.00 credit
Queen City Renovating Co., for sandblasting Administration and Pathology Buildings.	4,460.00
Electrical Construction Co., for emergency electrical repairs in the Department of Operative Surgery.	247.05
Shields Company, for replacing soil lines leading from laboratory tables in Chemistry Department, School of Pharmacy.	590.00
Consolidated Gas & Electric Co., for emergency Repairs to thermostat control in Medical Laboratory.	9.00
Hampshire Corporation, increase of \$15.00 in contract for renewing asphalt tile floor in Admission Office of Medical Building. (\$180.00 contract price) (Approved Sept. 29, 1948, for total of \$911.00)	15.00
Fedeli Construction Co., for repair and widening sidewalks adjacent to Medical Library.	1,359.00
Keyser Roofing Co., for repairs to roof of the Law, Dental-Pharmacy, and Medical Buildings.	3,350.00
Riggs, Distler & Co., for labor and material in connection with installing a soapstone sink at University Hospital.	199.28
Charles Scrivner & Sons, for installation of certain asphalt tile flooring in the office of School of Medicine.	127.00.
	<u>\$48,206.77.</u>

GENERAL EMERGENCY FUND:

Upon the recommendation of Mr. Rennie, the Board approved an allotment of \$25.00 from the General Emergency Fund to the Probation Department of the Supreme Bench of Baltimore City to supplement Miscellaneous Appropriations No. 2, Item #21. This amount is necessary to equalize the salary of the Probation Officer paid from the appropriation with that of the scale approved by the Board of Estimates of Baltimore City for other Probation Officers.

LEASES:

Upon the recommendation of Mr. Rennie, the Board approved execution of the following leases:--

- State Bank Commissioner - Davison Chemical Corporation, for Rooms 301-312, inclusive, Davison Building, Baltimore, for 2 years from January 1, 1949, at an annual rental of \$11,850.00.
- Governor of Maryland - O'Sullivan, Inc., for Offices 1828-36, inclusive, in the O'Sullivan Building, Baltimore, for 3 years from January 1, 1949, at an annual rental of \$5,900.00. This lease is in place of lease for space on the eleventh floor of the O'Sullivan Building, previously

authorized by the Board.

Maryland State Police - James M. Goodman, for lot of ground and buildings and improvements situated along the Frederick-Hagerstown State Road, for 5 months from February 1, 1949, at an annual rental of \$2,400.00.

State Roads Commission - Board of County Commissioners of Queen Anne's County, for garages in Centreville, Stevensville, Sudlersville, and Church Hill, in Queen Anne's County, for one year from January 1, 1949, at an annual rental of \$1,140.00, payable \$95.00 monthly, apportioned \$40.00 to the State Roads Commission and \$55.00 to the Lateral Gasoline Tax Account of Queen Anne's County. Renewal.

State Tax Commission - Davison Chemical Corporation, for Rooms 201-212, inclusive, Davison Building, Baltimore, for 2 years from January 1, 1949, at an annual rental of \$11,835.00.

Solomons Base: See, Construction, of these Minutes.

THE MINERS HOSPITAL:

The Secretary brought to the attention of the Board a letter received from The Miners Hospital, submitting a list of uncollectible accounts of that institution as of December 7, 1948, totaling \$5,818.96, and requesting authority to write-off these accounts from the books of the hospital as bad debts.

After a review of the accounts submitted, the Board approved this request.

STATE EMPLOYEES:

The Secretary brought to the attention of the Board a communication received from the State Department of Health requesting permission to make payment to John Benson and Ernest Threat for services rendered by these employees on days which were legal holidays and on other days on which they were entitled to be on vacation. It was stated that it has not been possible to grant this leave to these employees.

After a discussion of the request, the Board approved payment of compensation to these two employees for such leave to the end of the calendar year 1948, with the understanding that in the future these employees would take the vacation leave and holiday leave to which they are entitled as no further approval will be given for payment of compensation for such leave.

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The Board approved request of Springfield State Hospital for a further extension of sick leave for James W. McDonald, Farm Hand, from November 30, 1948 to February 1, 1949, at which time it is understood this employee will be retired from the State's service.

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Vacation Leave:

The Board took up for discussion the matter of requests which have been made during the past several months for authority to pay employees the equivalent in cash for vacation time to which said employees are entitled but which it is represented could not be taken without seriously interfering with the work of the agencies in which they are employed.

After due consideration, the Board decided that, it being the intention of the law that employees are to be given vacations, it is incumbent upon the heads of the various State agencies to so arrange their work that employees can actually receive the vacation leave to which they are entitled. The Board will not consider any further requests for payments to employees in lieu of vacations.

STATE PROPERTY:

The Board approved the disposal of the following property which is no longer of use in the conduct of the State's business:-

Court of Appeals	\$ 44.70
Department of Motor Vehicles	600.00
Maryland State Reformatory for Males	884.10
State Roads Commission	383.87

(State Property)

Spring Grove State Hospital
Bowie State Teachers College

\$ 493.17
225.68
\$2,631.52.

STATE TREASURER:

The Secretary brought to the attention of the Board a letter dated December 16th, 1948, from the State Treasurer reporting the sale of certain long-term securities which have been held as an investment of the surplus funds of the State, for the payment of quarterly amount to the public schools on December 15th and other payments, as follows:-

To C. F. Childs & Company, New York, on December 14th --

\$5,000,000.00 United States Treasury 2½% Bonds, due 12-15-1959--62,
@ 99-31/32 -

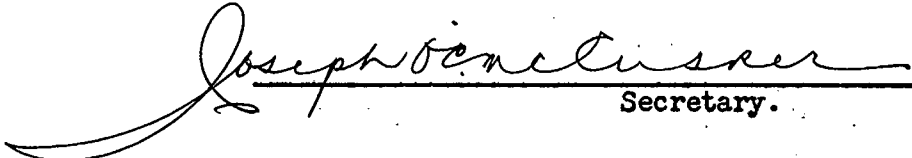
\$2,000,000.00 United States Treasury 1½% Bonds, due 12/15/1950,
@ 100-5/32.

Mr. Miles states that the total income received on both of these issues was slightly in excess of \$400,000.00 for the period the securities were held.

The Board approved the action of Mr. Miles in connection with these securities.

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.

